



# Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

**Meeting to be held in Stainbeck Church Hall,  
Stainbeck Road, Leeds LS7 2PP**


**Monday, 3rd September, 2018 at 7.00 pm**

*Please note: At 6.00 pm there will be an informal workshop with Councillors, residents and stakeholders on the theme of Community Hubs and Financial Inclusion Initiatives.*

**Councillors:**

- |                  |                    |
|------------------|--------------------|
| E Taylor (Chair) | - Chapel Allerton; |
| M Rafique        | - Chapel Allerton; |
| J Dowson         | - Chapel Allerton; |
| R Charlwood      | - Moortown;        |
| S Hamilton       | - Moortown;        |
| M Shazad         | - Moortown;        |
| J Goddard        | - Roundhay;        |
| E Tunnicliffe    | - Roundhay;        |
| A Wenham         | - Roundhay;        |





**Agenda compiled by:** Helen Gray 0113 3788657  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**East North East Area Leader:** Jane Maxwell Tel: 336 7627

*Images on cover from left to right:  
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree  
Moortown - Moortown Corner Shops; Gledhow Valley Woods  
Roundhay – Oakwood Clock; Roundhay Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-  RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the previous meeting held 2<sup>nd</sup> July 2018</p> <p>(Copy attached)</p>	1 - 6
8	Chapel Allerton; Moortown; Roundhay		<p><b>COMMUNITY HUB UPDATE REPORT</b></p> <p>To consider the report of the East North East Community Hub Manager which provides an update on key developments that have taken place with regard to The Reginald Centre Community Hub and other sites in the area. The report also provides an update on the financial inclusion activities taking place in secondary schools across the area.</p> <p>(Report attached)</p>	7 - 22

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Chapel Allerton; Moortown; Roundhay		<p><b>EMPLOYMENT AND SKILLS UPDATE</b></p> <p>To consider the report of the Chief Officer, Employment &amp; Skills, providing an update on Employment &amp; Skills Service and key partner activity. The report also presents headline unemployment data for the area.</p> <p>(Report attached)</p>	23 - 30
10	Chapel Allerton; Moortown; Roundhay		<p><b>INNER NORTH EAST COMMUNITY COMMITTEE BRIEFING STRENGTH-BASED SOCIAL CARE (SBSC) UPDATE - SEPTEMBER 2018</b></p> <p>To consider the report of the Director of Adults and Health which provides an update on the progress with Strengths Based Social Care across the city and highlights the local features of this new approach to service delivery</p> <p>(Report attached)</p>	31 - 34
11	Chapel Allerton; Moortown; Roundhay		<p><b>FINANCE REPORT</b></p> <p>To consider the report of the East North East Area Leader which provides details of the Inner North East Community Committee Wellbeing budget, including the Wellbeing/Youth Activity Funding 2018/19</p> <p>(Report attached)</p>	35 - 44
12	Chapel Allerton; Moortown; Roundhay		<p><b>COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To consider the report of the East North East Area Leader which provides an update on the work programme of Inner North East Community Committee, its recent successes and current challenges.</p> <p>(Report attached)</p>	45 - 52

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			<p><b>COMMUNITY COMMENT</b></p> <p>To receive any feedback or comments from members of the public on the reports presented to this Community Committee meeting.</p> <p>A time limit for this session has been set at <b>10 minutes.</b></p> <p>Due to the number and nature of queries it will not be possible to provide responses immediately at the meeting. However, members of the public shall receive a formal response within 14 working days.</p>	
14			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next formal meeting as Monday 3<sup>rd</sup> December 2018 at 7.00 pm</p> <p><b><i>Please note: At 6.00 pm there will be an informal workshop with Councillors, residents and partners on the theme of Community Hubs and Financial Inclusion Initiatives.</i></b></p> <p><b>MAP OF VENUE</b></p> <p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ol style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ol>	53 - 54

## INNER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 2ND JULY, 2018

**PRESENT:** Councillor E Taylor in the Chair

Councillors R Charlwood, J Dowson,  
J Goddard, S Hamilton, M Rafique,  
M Shazad, E Tunnicliffe and A Wenham

Approximately 20 representatives of the local community, partners and stakeholders attended the meeting.

**1 Chairs Opening Remarks**

The Chair welcomed all present to the first meeting of the Inner North East Community Committee of the new Municipal year, particularly to the three new ward Councillors Goddard, Shahzad and Wenham. Councillor Taylor also welcomed Councillor Dowson following her year as Lord Mayor and thanked all the local residents who had stayed for the business meeting after the workshop.

**2 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal of inspection documents.

**3 Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

**4 Late Items**

There were no late items.

**5 Declarations of Disclosable Pecuniary Interests**

No declarations of disclosable pecuniary interests were made.

**6 Open Forum**

Under the provisions of Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules (Open Forum), the Committee received the following representations:

Clear Highways Policy – Debbie Linford (Guide Dogs for the Blind) and Maqsood Sheikh (Royal National Institute of Blind People) attended the meeting and provided information on the “Clear Highways Policy” initiative which sought to claim pavements back for people and eradicate obstacles which prevented blind and partially sighted people walking on pavements – such as parked cars, street furniture and wheelie bins. The Committee heard that several other Local Authorities had signed up to a ‘street charter’. A street charter for Leeds had been drafted, in consultation with West Yorkshire Police, the Police and Crime Commissioner, waste management and a pilot project undertaken in LS4 & LS6. The Committee was asked to support the initiative and encourage Leeds to sign the Charter and designate an officer to progress the Charter so that it is embedded into the Councils decision making.

Draft minutes to be approved at the meeting  
to be held on Monday, 3rd September, 2018

The Committee agreed to refer this issue to the City Development directorate – responsible for Highways in Leeds

Association of Blind Asians Fundraiser - Debbani Ghosh provided information on the work of the Association predominantly supporting people from south Asian communities in Leeds. The Committee were invited to attend a fundraising event on 6<sup>th</sup> July 2018 at Sheepscar Club. Members welcomed the invitation and commended the Association for several awards it had won for its work with the community, noting the Association was highly respected both nationally and internationally.

**RESOLVED** – To note the information provided and the event invitation.

## **7 Minutes of the previous meeting**

**RESOLVED** – To approve the minutes of the previous meeting held 5<sup>th</sup> March 2018 as a correct record.

## **8 Matters Arising**

Minute 61c) Community Infrastructure Levy (CIL) – In response to a query about processing CIL for the INE CC, it was noted that consideration of CIL spend would be written into the terms of reference for the Member advisory Finance Sub Group.

Minute 62 Youth Summit – The Committee noted that an alternative date for the next Youth Summit was being considered to encourage attendance and avoid clashes with other events in the city.

## **9 Community Committee Appointments 2018/2019**

The report of the City Solicitor invited Members to note the appointment of Councillor Eileen Taylor as Chair of the Community Committee 2018/2019 as agreed at the recent Annual Council Meeting, and also invited the Committee to make appointments to the following:

- Outside Bodies as detailed at para 18 of the submitted report;
- One representative to the Corporate Parenting Board;
- Appointment to Children's Services Cluster Partnerships;
- Community Champion roles in respect of:
  - Environment and Community Safety (one for Environment, one for Community Safety)
  - Children's Services
  - Employment, Skills and Welfare
  - Health, Wellbeing and Adult Social Care

### **RESOLVED –**

- a) To appoint to the following Outside Bodies:
  - i. Moor Allerton Elderly Action – Councillor Shahzad
  - ii. Community Action for Roundhay Elderly – Councillor Tunnicliffe
  - iii. Chapeltown Citizens Advice Bureau – Councillor Dowson
  
- b) To appoint to the following Community Committee Champion Roles:
  - i. Children and Young People – Councillor Shahzad
  - ii. Environment – Councillor Hamilton
  - iii. Community Safety – Councillor Rafique

Draft minutes to be approved at the meeting  
to be held on Monday, 3rd September, 2018



- iv. Employment, Skills and Welfare – Councillor Taylor
  - v. Health, Wellbeing and Adult Social Care – Councillor Wenham
- c) To note that Councillor Shahzad as the Children and Young People Champion will also fulfil the Corporate Parent role for the Committee.
  - d) To appoint to the following local Children’s Cluster Partnerships:
    - i. 2Gether Cluster – Councillor Taylor
    - ii. ARM (Alwoodley, Roundhay & Moortown) – Councillors Charwood (Moortown) and Wenham (Roundhay)
  - e) To note the appointment of Councillor Eileen Taylor as the Chair of the Community Committee for the duration of 2018/19, as agreed at the recent Annual Meeting of the Council;
  - f) Additionally, to appoint to the following Member advisory sub groups:
    - i. Environment – Councillors Goddard, Hamilton and Rafique
    - ii. Finance – Councillors Dowson, Hamilton and Tunnicliffe

**10 Community Committee nominations to Housing Advisory Panels (HAP)**

The report of the Chief Officer Housing Management invited Ward Councillor nominations from Inner North East CC to the Inner North East Housing Advisory Panel. The report sought one member each from the Chapel Allerton, Moortown and Roundhay wards.

**RESOLVED** – To appoint the following Ward Councillors to the Inner Housing Advisory Panel:

- Chapel Allerton – Councillor Dowson
- Moortown – Councillor S Hamilton
- Roundhay – Councillor J Goddard

**11 Leeds Culture Strategy and Leeds 2023**

The Chief Officer for Culture and Sport submitted an update on the development of the Leeds Culture Strategy and the 2023 European Capital of Culture bid.

The report had formed the basis for discussions during the informal workshop session held prior to the formal meeting, led by Sarah Priestley, LCC Principal Officer for Culture & Sport. The themes discussed would be collated for consideration by Leeds Culture Trust – to be established to oversee the delivery of Leeds 2023. The project commences in Spring 2019 with a budget of £35m generated through fundraising and will include events throughout the years leading up to 2023. The focus of the discussions included:

- The opportunities to broaden the scope of the 2023 offer – to include sport and food for example
- The focus will be on raising the international profile of the city and ensuring the 2023 events involve the whole city
- The opportunities to provide young people with access to live music venues outside of the current gig circuit which is largely led by licensed premises and therefore prohibits Under 18s

- The need for a coherent approach, and for the Trust to review the current art/culture offer in Leeds to ensure local charities, communities and arts organisations are included
- The opportunity to elevate the importance and reach of existing events and festivals – such as the Leeds West Indian Festival which is highly regarded nationally and internationally
- Engaging with art – to consider whether it is accessible to all and in the right location
- To encourage communities to engage with the events and ensure the Leeds 2023 legacy has a long lasting impact in the suburbs as well as the city centre
- A suggestion to create a Leeds Directory of Culture

Finally, when considering methods to provide information to team currently overseeing development of Leeds 2023 it was noted that suggestions and information could be provided directly to [sarah.priestley@leeds.gov.uk](mailto:sarah.priestley@leeds.gov.uk)

**RESOLVED** – To note the contents of the report and the discussions held during the informal workshop which considered how the local communities in the Inner North East area can contribute to the Leeds Culture Strategy Delivery Plan and the year-long celebration of culture in 2023.

## 12 Finance Report

The report of the East North East Area Leader provided Members of the Inner North East Community Committee with details of its Wellbeing Budget, along with the Wellbeing/Youth Activities Funding available for the 2018/19 year and details of projects approved since the previous meeting under the delegated authority of the Director of Communities and Environment.

Members noted appendix 1 of the submitted report which provided a summary of the Wellbeing budgets and information on the Wellbeing allocation for 2018/19 which was agreed at full Council on 21<sup>st</sup> February 2018:

- Wellbeing Fund allocation 2018/19 £99,110.
- Youth Activity Fund allocation 2018/19 £44,360

The Community Committee had previously approved ‘minimum conditions’ for delegated decisions. The conditions were set out at paragraph 36 of the submitted report. Members were invited to review the conditions previously agreed and to consider whether any further amendments were required prior to agreeing such conditions for operation in the forthcoming year.

### **RESOLVED -**

- 1) To note the current balances for 2018/19 and the spend to date against these budgets as set out in this report and Appendix 1
- 2) To note the delegated decisions made since the last meeting of the Inner North East Community Committee (5<sup>th</sup> March 2018) as outlined in the table at paragraph 27

## 13 Community Committee Update Report

The East North East Area leader submitted a report providing an update on the work programme of Inner North East Community Committee including the Committee's sub groups and events held in the locality since the last meeting.

Preet Matharu, Communities Team, presented the report. The following matters were discussed:

Local Centres Programme – 2 local schemes, Meanwood Road/Green Road (Moortown ward) and Willow Tree Island (Chapel Allerton ward) had been submitted to the first Programme phase with funding now allocated to the schemes. Consultation had been undertaken in the locality on plans for Willow Tree Island to provide community parkland. It was also noted that a new willow tree had been acquired some time ago and was being nurtured to eventually replace the current willow tree when it died.

Community Safety Update – The information provided by West Yorkshire Police was noted along with a request that future reports to Members include a breakdown of the incidents and locations.

**RESOLVED** – To note the contents of the report.

**14 Community Comment**

The Chair noted the opportunity for members of the public to give feedback and/or queries on the reports presented during the formal part of the Community Committee meeting, the intention being that written responses would be provided within 14 days. No comments were raised.

**15 Date and Time of Next Meeting**

**RESOLVED** – To note the date and time of the next formal Committee meeting as being Monday 3rd September 2018 at 7.00 pm

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**Report of: Nick Hart – East/North East Community Hub Manager**

**Report to: Inner North East Community Committee**

**Report author: Nick Hart - 07712214916**

**Date: 1 August 2018**

## **Reginald Centre – Community Hub update**

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### **Purpose of report**

1. The purpose of this report is to provide the Inner North East Community Committee an update on key developments that have taken place with regard to The Reginald Centre Community Hub and other sites in the area. This report also provides the committee with an update on the financial inclusion activities taking place in secondary schools across the area.

### **Main issues**

2. In 2015 a Community Hub themed Community Committee workshop took place in which multiple professionals and members of the public participated. The aim of the workshop was to consult with key stakeholders regarding their current perceptions of the Reginald Centre – enabling us to gain perspective on where we should focus our development efforts.
3. The Community Hub team have used this feedback over the last few years as a guide to developing the centre and to making improvements to the delivery of our services. Since this period the Reginald Centre Community Hub has become a key part of the fabric of the community. The number of enquiries per quarter has more than doubled (30,000+ every quarter), resident participation in courses/classes/activities and groups is considerable and we also have many volunteer run initiatives that add huge value. Please see appendix one – powerpoint presentation including video

4. The Community now have an established relationship with the services delivered from the Centre and feel more comfortable in accessing them. Many of the courses and activities are co- produced with the public making the offer truly responsive and reflective of the needs of the community.
5. In addition the Community Hub and Chapeltown CAB has now been delivering preventative financial inclusion activity for the last 10 months focused on work with Carr Manor High School and about to branch out to Allerton High in the new academic year. Please see appendix one for a detailed report on this activity.

## **Options**

6. We would like the community committee to approve a further workshop taking place which would include Reginald Centre and Moor Allerton Community Hub.
7. The workshop would provide the Community Hub management team with a more up to date perspective on where to focus development efforts in the future, and ensures we are consulting with members of the public and other key stakeholders.

## **Conclusion**

8. The 2015 workshop provided key information and guidance which the Community Hub management team were able to utilize as a tool to give focus to our development ideas. Reporting back on how successful this approach been is a real celebration of success. Holding further workshops will enable the service to get a current picture of how both the Reginald Centre and Moor Allerton Community hub are currently perceived and how we can develop them further.

## **Recommendations**

9. For the Community Committee to note the contents of this report and to approve the running of a further workshop/s focusing on Reginald and Moor Allerton Community Hubs.
10. For the Community Committee to note the progress of the financial inclusion work that has taken place to date.

## **Background**

The North Leeds Debt Forum (run by the Community Hubs in the area) in the last twelve months has developed a detailed action plan around projects such as financial inclusion, early intervention, and Xmas spending habits/Campaign.

This report sets out to detail the success, in particular, of the early intervention – financial inclusion project. The Community Hubs have worked in partnership with North Leeds Debt forum members Chapelton CAB to develop this work, and together have successfully secured £5000 funding from the City's Social Inclusion Fund and matched that with another £5000 from a large Wellbeing Grant (Community Committee).

Initially the £10,000 total grant money had been used to employ a sessional worker who would set up and deliver financial education classes to children and young people at Carr Manor and Allerton High secondary Schools. We estimated to engage approximately 1,000 pupils across both schools. The pupils targeted were aged between 11 and 16, and the baseline of financial literacy has been measured before and after the project.

## **Delivery to date**

To date two elements of financial education have been delivered to 1120 pupils across each year group of Carr Manor School. Lesson plans were: Cost of Living and Value for Money. There remains three further elements and we are planning their delivery with the school. These include good debt vs bad debt, online scams and budgeting (including reference to Universal Credit).

-Example lesson plans are included as appendix 1.

-We have also carried out a sample survey of pupils and include the summary findings as appendix 2.

Following the success of the lessons and the positive feedback gained from staff & pupils we were keen to build on this and enhance the offer further. It was agreed that there would be huge benefit in reaching out directly to parents and see if we could achieve money saving for them. We arranged to hold a financial inclusion fair, inviting all members from the North Leeds Debt Forum to attend. Carr Manor agreed to do this during their parents evening/day during which they could expect up to 600 attendees. Exhibitors at the event included: Money Buddies, Credit Union, Uswitch, Foodbank, CAB, Community Hub, Unity, Advanced Income Team and LWSS. Following delivery of the event our monitoring showed that we saved parents attending in excess of £9000 by offering switching advice. We also had 6 new credit union savings accounts opened with many other taking away leaflets and advice.

## **Barnett Waddingham – business support**

The Community Hub/CAB (supported by a referral from the financial inclusion team) have now also approached a Leeds Based business – Barnett Waddingham to become involved in the delivery of future financial inclusion lessons as part of this project.

### *Who are Barnett Waddingham and what do they do?*

Barnett Waddingham is the UK's leading independent consultancy focussed on risk, pensions, investment and insurance. From small beginnings of 20 people, their total headcount is now over 970, with offices in 8 locations, including Leeds. They act for a wide range of clients in both private and public sectors, including 15% of FTSE350 firms with a Defined Benefit pension scheme. For more information, please visit our website at [www.barnett-waddingham.co.uk](http://www.barnett-waddingham.co.uk)

As a firm, they recognise that they should have an impact that goes beyond core activities. The Corporate Social Investment programme is an integral part of what they do and is focussed on ensuring that their overall impact is a positive one. Each employee is allocated one day a year to devote to CSI initiatives and they are keen to help ensure that as many employees as possible use this time effectively to support causes close to their own interests.

### *Scope to assist*

Their Leeds office consists of 119 employees, of which approximately 20 or so have initially expressed an interest in getting involved with our financial literacy project. Subject to agreeing mutually convenient timing, they have a wide range of individuals who would be willing to devote their time in the following areas:

- Delivering financial education as part of, or in conjunction with, school curriculum
- Presentations and talks to groups of students and parents
- One-on-one or smaller group sessions on IT elements of financial literacy
- Workshops or drop-in sessions on specific topics

They also have a number of individuals with experience of delivering financial capability presentations in the workplace to a variety of different employers such as Councils, NHS, housing offices, British Gas and others. The feedback received was excellent, with the majority of people saying that they will change the way they manage their financial affairs as a direct result of the presentation. Whilst they could focus purely on pensions-related matters, they will deliver a broader remit where we might be able to assist in the areas such as financial products; saving; debt; IT literacy etc.

### **Future Delivery plans**

Meetings have been scheduled with the head teacher at Allerton High and we expect to roll out the same delivery model in that school within the next 4 weeks (delivery of lesson plans, now enhanced by support from Barnett Waddingham, delivery of parent facing event).

Following roll out at Allerton High we expect to have enough funds left to deliver in one more high school in the East North East area. Carr Manor have also approached and asked if we can deliver further work in the new academic year.

A final report will be produced at this stage.

Our long term ambition once current funding has run out is to source further more substantial funding for a full time post, to sit with CAB, and to expand delivery to a city wide early intervention financial inclusion project over a 12 month period.



**Key Stage: KS3**

**Lesson Title: Fraud and scams**

Learning Objectives	Learning Outcomes
<p>To:</p> <ul style="list-style-type: none"> <li>know how to manage risk and emotions associated with money</li> <li>understand the emotional and financial impact that being a victim of fraud can have</li> <li>know how to recognise and avoid fraudulent offers and scams in a variety of situations when buying things</li> </ul>	<p>By the end of the lesson pupils will:</p> <ul style="list-style-type: none"> <li>know some different scams on websites, in emails and by people we know or meet</li> <li>know how to avoid these fraudulent offers</li> <li>understand that they need to keep their money safe from the risks of fraudulent offers and scams</li> </ul>

**Vocabulary**

Fraud, fraudulent, fraudsters, scams, phishing, vishing, scam, con, swindle, extortion, sham, double-cross, hoax, cheat, ploy, ruse, hoodwink, confidence trick

Timing	Task/Activity	Resources
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**Starter activity**

10 mins	<p>Start the lesson by asking the students: what is fraud? Do they know any words that describe acts of fraud? Explain the one used most is the word "scam".</p> <p>Ask whether they have seen any news articles where people have been involved in a scam when they have been buying items, maybe presents, items for the home or for themselves?</p> <p>Show the ppt slides which describe two possible scams; a lottery scam by email, and a gold ring offered on the street. Discuss with the class whether these are scams.</p> <p><i>Could Tom and Emily lose money? What should Tom and Emily do to avoid being scammed? A: Delete the email, and walk away from the person with the ring.</i></p>	PowerPoint Slides
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**Main activity**

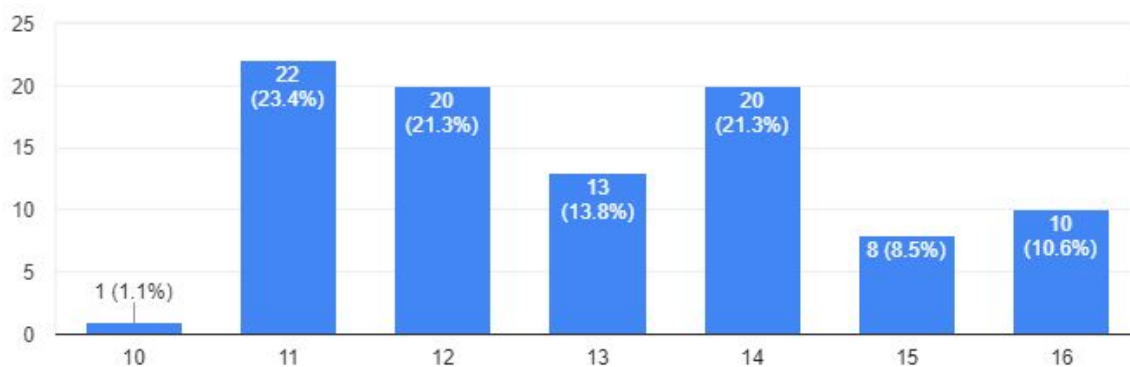
25 mins	<p><b>1. Types of scams</b></p> <p>Show the class the ppt slide and ask them if they can identify the possible scams. <i>Fake goods, counterfeit or duplicate tickets, non-existent lotteries or prizes.</i></p> <p>Working in pairs or small groups students should consider and discuss the 4 scams that focus on buying goods, event tickets, winning prizes or money, using the Popular Scams Sheet.</p> <p>Ask them to research and discuss the following questions in their pairs/groups. <i>Why might Black Friday be such an opportunity for fraudsters? How many of these scams would appeal to young people? How would you feel if you lost money in one of these scams? What would you do to avoid these different scams? Do you know who might be able to help if they are a victim of a scam? Police, your bank, local Trading Standards Office.</i></p>	<p>PowerPoint Slides</p> <p>Popular Scams Sheet</p>
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15 mins	<p>Either ask them to write their down answers or take direct feedback from the class.</p> <p><b>2. News Desk</b></p> <p>In their pairs/groups task them to choose one of the scams and write a short script for a radio or tv news item to inform people that these types of scams are on the increase and advise them how to avoid the scam and keep their money safe.</p> <p>Ask each pair/group to present their news item.</p>	
<b>Plenary</b>		
10mins	<p>Explain that people don't always lose their money if they are scammed. Scams should be reported: to Action Fraud, to the bank etc.</p> <p>Discuss how they feel now about spotting scams on websites, emails and when they suspect people are selling fake goods. Would they know what to look for? Would they know what to do?</p> <p>Action Fraud website  <a href="http://www.actionfraud.police.uk/a-z_of_fraud">http://www.actionfraud.police.uk/a-z_of_fraud</a></p>	PowerPoint Slides
<b>Extension work/ Homework</b>		
	<p>Give the class details of the three websites which provide up to date information and support on scamming and fraud.</p> <p>Action Fraud website  <a href="http://www.actionfraud.police.uk/a-z_of_fraud">http://www.actionfraud.police.uk/a-z_of_fraud</a>          Little Book of Big Scams (Met Police)  <a href="http://www.met.police.uk/docs/little_book_scam.pdf">http://www.met.police.uk/docs/little_book_scam.pdf</a>          Which website  <a href="http://www.which.co.uk/consumer-rights/scams">http://www.which.co.uk/consumer-rights/scams</a></p> <p>Ask them to research some of the organisations that are available to support and advise people if they are the victims of fraud.</p> <p>Discuss what has been learned with parent or carers. Show them the websites and discuss how to avoid scam offers.</p>	

# Carr Manor survey summary from 94 responses

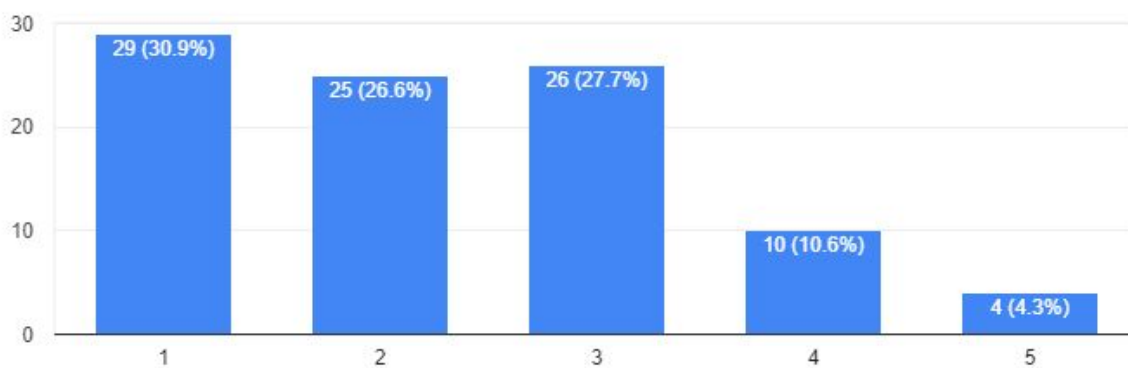
## Age:

94 responses



## 1. I have a better idea of the cost of things like (tea bags, coffee, milk, gas and water)

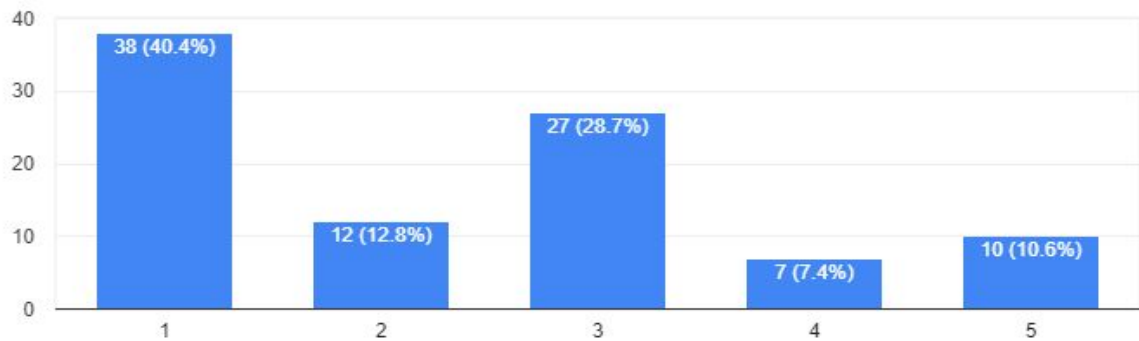
94 responses



When you buy things what's the most important thing to you, look at the followings statements. ( 1 is agree, 5 disagree )

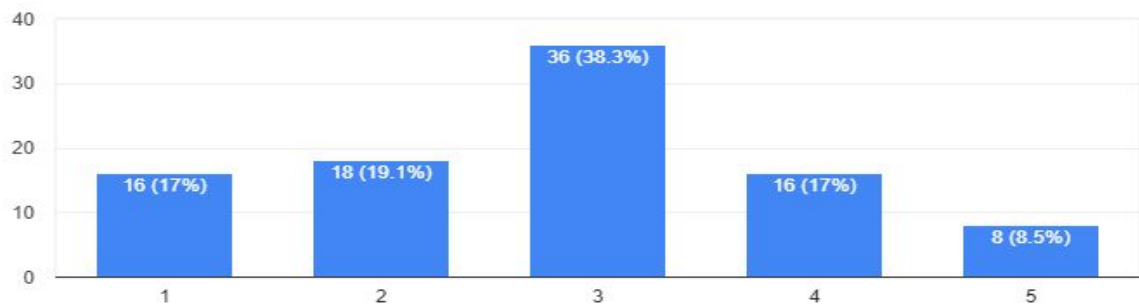
I think about if I could buy it cheaper somewhere else

94 responses



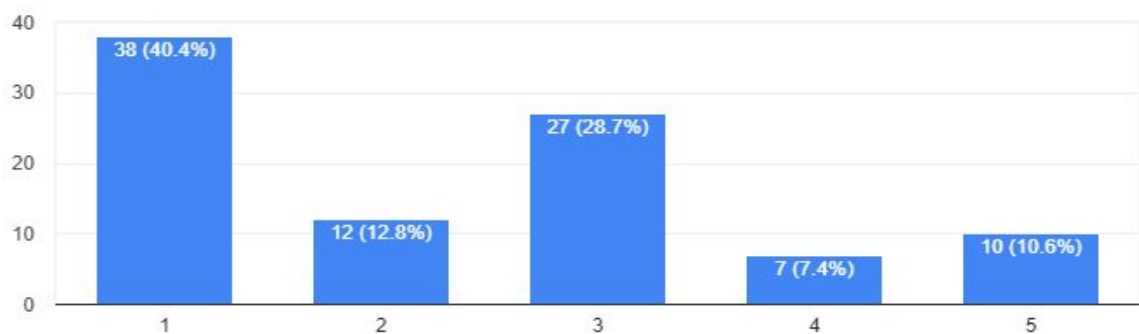
I like it so I'm going to buy it

94 responses



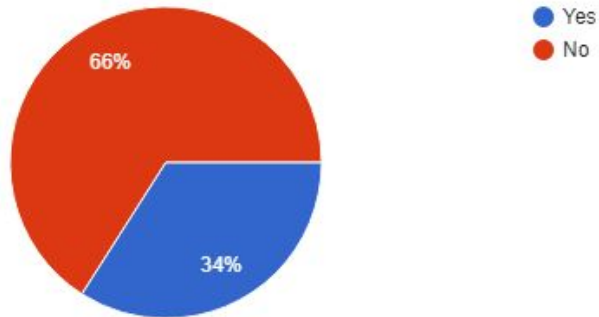
I think about if I could buy it cheaper somewhere else

94 responses



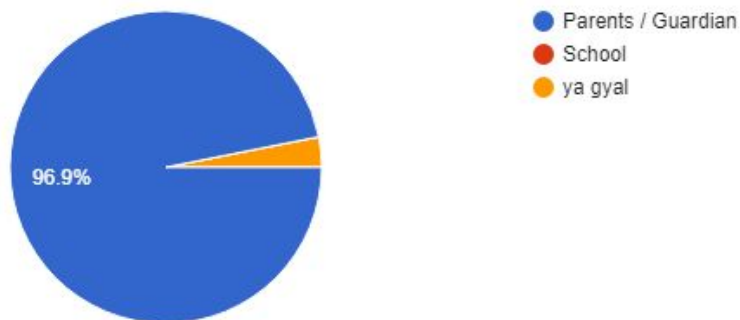
### 3. Do you have a bank account

94 responses



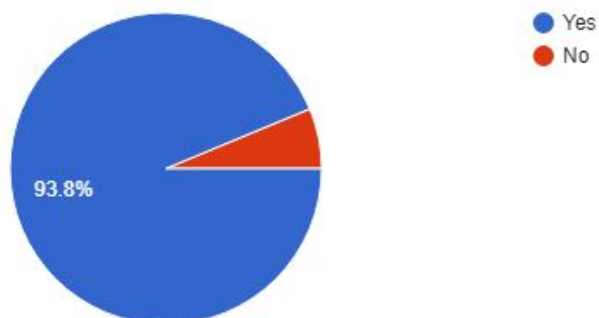
### If Yes, who helped you set your bank account up

32 responses



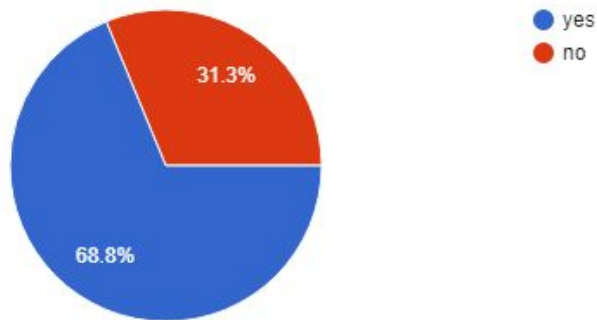
### 4. Do you have a mobile phone

32 responses



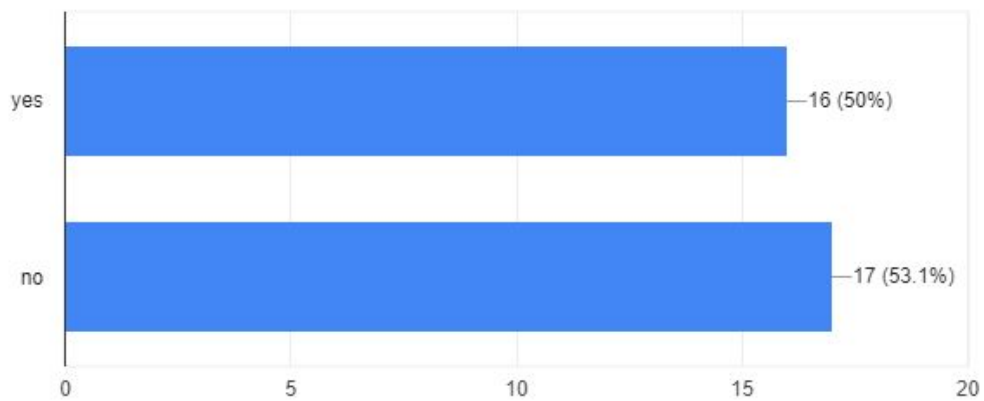
If yes, do you know how much data you use a month?

32 responses



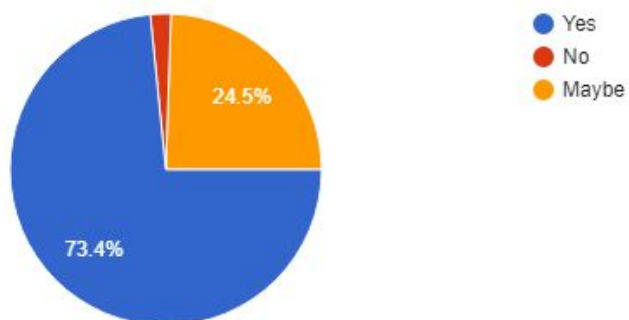
Do you know how much the phone contract costs each month?

32 responses



5. Do you think it is a good idea to have a savings account?

94 responses



## Why?

Because interest can accrue over a period of time, therefore more money can be passively earned. (2)

To Manage my money better

Because I haven't got a bank account

because you can use it when you need it

manage your money and is easier to save

because u can save money

cause you save money obviously

because of the interest

Because it can help you save up money for things that you actually need.

BECAUSE IF YOU RUN OUT OF MONEY, YOU HAVE THE MONEY IN YOUR SAVINGS ACCOUNT

so you know how much you have to spend or how much you have

Because you could save your money there and when you need money you could take some money from there and you could spend it.

Because you might need it when you're older in case you don't have enough money.

I don't know

I believe it could be a good idea if you use it wisely and spend it on things that are essential, but if you aren't as trusted with money it might be a bad idea because you might spend it on things you don't need - rather than things that you need.

i do not know what it is

YOU WOULD BE ABLE TO SAVE MONEY AND MAYBE SAVE UP FOR SOMETHING YOU WANT. KEEPS A TRACK OF HOW MUCH YOU HAVE.

Because if u don't have a lot of money the money you've been saving will help u

Because you can save money

It saves all your stuff.

so you don't overspend on things that you don't really need.

So we can save it in the future and when we really need it, we can take it!

To save more money

if i had a saving account then it would be easier to save for uni and just sensible things that i might need later on in life

Because it reminds you that you need to keep money in there for future problems or essentials

So you can save as much money for other things

because when you're older you have some money and save it for future problems

if you don't save it it may be wasted

Because you can save up your money and get it back when you actually need it instead of holding possession of the money and wasting your money on consumer goods.

you can save a lot of money

Because if not when you need money you will be broke

so you do not  
spend all your money on crap  
don't know

BECAUSE IF YOU ARE SAVING MONEY FOR A HOLIDAY AND YOU DON'T WANT TO SPEND IT THEN  
YOU CAN JUST PUT IT STRAIGHT INTO THE ACCOUNT

In case your saving up for something like a holiday.

Because if you are saving up for something and you see some things you like you may spend too  
much money on it and wont have enough to buy the thing you wanted, that is why you should have a  
separate savings account to save up that money.

I HAVE NO IDEA WHAT IS A SAVING ACCOUNT BUT IT SOUNDS LIKE SOMETHING GOOD

because you might have an emergency

to save for a rainy day

BECAUSE IF YOU REALLY NEED MONEY TO HELP YOU OUT LIKE PAYING BILLS AND YOU DONT  
HAVE ANY MONEY LEFT YOU CAN GET SOME MONEY OUT

in case you don't have any you will have a back up sum

because if you have it all out then you are tempted to spend it

because if you're in loss of money, you can get some money from your savings account and when you  
have used that money, you can start saving again and repeat.

Because you can save your money .

when you get older you have money to spend if needed

IDK

you will need it in the future

so u can keep you saving in there instead of having it on you because it can get lost or it can be robbed.

Because if your broke you could take out of it and you can also put money aside every week or so for  
a family holiday...

because it saves money

yes because you can save money but no because you can get hacked

so you can save your money if you need it

you can save money

Because it good

It helps for the future

BECAUSE YOU DONT Waste lots of money and safe some

Because at some point you're going to do need that large amount of money that you have been  
saving. You also know that you haven't spent that money.

To keep your money safe

I think yes because it helps you save money

because you get spare money

because its a pool of money waiting for you to use on something import5ant



Because.....  
.....

BECAUSE .....

Beacuse if you have money and you have lots money you can always save your money  
It is important to have a saving account because its always going to b3e there for you which makes it reliable  
because then i have a good start in education  
So you have some money in advance when you are older  
Because it is somewhere you can save your money to get a good start of education exc  
Because then when you are older you have money to help you out.  
because it teaches me how to save money for something that I want  
Because it enables you to have somewhere that you can put money that you don't need at the moment, and it may help you to spend less money.  
Don't know

coz

because when you grow up youll have some money to start with when you get a car or get a house.  
?

Because I wont be tempted to spend money

beacause

Because it can save my money.

because you can save your money

because when your older you get to spend it

because you can save your money but you might also be tempted to use it on useless things.

Because you can save your money from getting robbed and it can help you in the future.

For the future

TO SAVE YOUR MONEY

because the your parents money

Savings accounts can help you out with your future. It can help you pay off loans or even buy essentials

so when im older I can help my mum with her morgage

cus

because you can save up for least important things and things you want

you can help us

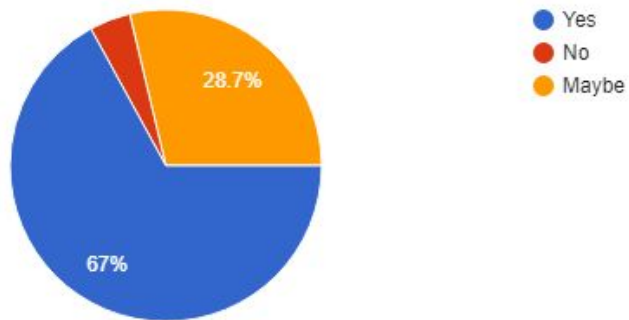
because you don't have to brake in to things you can just save up.

becos then u wil hav it ther

So when you don't have any money you can go to your savings account and get money.

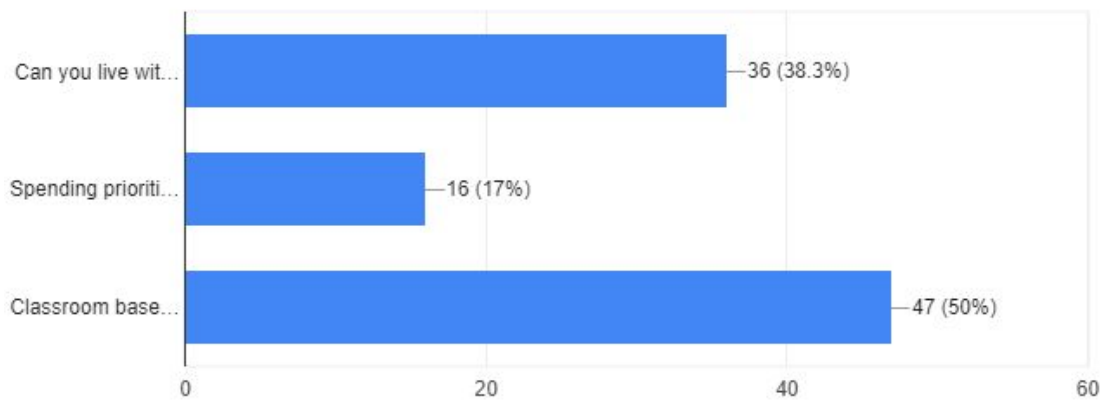
## 6. Do you think good money advice will help you in your future?

94 responses



## 7. Which bit have you most enjoyed in these sessions.

94 responses



Key Stage: KS3		
Lesson Title: Budgeting Challenge		
Learning Objectives		Learning Outcomes
To <ul style="list-style-type: none"> <li>Understand the budgeting process</li> <li>Appreciate that budgeting may involve having to make choices within financial limits</li> </ul>		By the end of this lesson students will: <ul style="list-style-type: none"> <li>be able to plan and manage a budget depending on need and priorities</li> <li>appreciate that they may have to make choices based on budget size</li> </ul>
Vocabulary		
needs, wants, priority, income, expenditure, budget, budgeting		
Timing	Task/Activity	Resources
Starter activity		
10 mins	<p>Start the session by using the ppt slide to gauge students' opinions about how they manage their money.</p> <p>Divide the classroom into three sections – agree; disagree; don't know.</p> <p>Pose the questions on the slide (one by one) and ask the students to move to the section depending on their view. <i>Do they all agree or disagree? What about the students who say they "don't know"? Why do they have that opinion?</i></p> <p>Finally use the ppt slide to clarify what is meant by the term 'budgeting'.</p>	PowerPoint Slides
Main activity		
20 mins	<p><b>Shopping Challenge</b></p> <p>Divide the class into small groups – use the ppt slide to explain the task. Using the Budget Cards, secretly allocate a different budget total to each group. This means that some groups will have very limited funds, while others will be able to afford luxuries.</p> <p>Give out copies of the Shopping List. They must now agree what items they are going to buy - keeping within their budget and only buying items from the list. They will need supplies for 5 days. Be clear that they must achieve the task in the given time limit and they can't go over budget.</p>	PowerPoint Slides Budget Cards  Shopping List Calculators if required
15 mins	<p><b>Things change!</b></p> <p>Use the ppt slide to show tell the class that their challenge has now changed. They must ensure that they fulfil the '5 a day' health challenge.</p> <p>Groups must, therefore, ensure they have their five a day of fruit and vegetables on at least three of the days. Invariably they will need to re-budget. Again set a strict time limit.</p>	PowerPoint Slide
10 mins	<p><b>Making Choices</b></p> <p>Each group presents their final list to the class. Discuss the choices they have made in relation to what constraints the budget put on them and how it affected their choices.</p> <p><i>Did they all manage to achieve the challenge on the budget they had? Was the task easier the more money they had?</i></p>	PowerPoint Slide

### Plenary

10 mins	In pairs ask them to think of ideas that might help people when planning a budget. Use the ppt slide to guide their thinking. You could use their responses to create a 'top tips' display in the classroom.	PowerPoint Slide
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### Extension work/ Homework

	Challenge students to come up with a recipe for a healthy meal for four for a total cost of £5.	
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**Report of:** Sue Wynne, Chief Officer Employment and Skills

**Report to:** Inner North East Community Committee - Chapel Allerton, Moortown, Roundhay Wards

**Report author:** Keri Evans, Communities and Partnerships Senior Manager

**Date:** 2<sup>nd</sup> August 2018

## **Title: Employment and Skills Update**

---

### **Purpose of report**

1. The purpose of this report is to update the Community Committee on Employment and Skills Service and key partner activity and note headline unemployment data for the area.

### **Main issues**

2. **Benefit Summary:** Universal Credit (UC) is one of the main elements of the Government's Welfare Reform Programme available for both in work and out of work claimants and a partial roll out went live in Leeds on the 1st February 2016. The first groups to whom it applied were new single, job seeking claimants without children or a mortgage.

In the Government's Autumn Budget in November 2017 a number of changes were announced that have had an impact on UC. The most significant impact for Leeds was the closing of the existing UC claiming process. Therefore, since January 2018 no further new claims for UC have been made in Leeds and instead new claimants had to revert back to claiming the legacy benefits that UC will eventually replace. Appendix 1 provides a summary of the benefits that it will eventually replace. Leeds moves to the full UC digital claiming platform on 10th October 2018 for all new claimants. UC briefings for Members are being organised for September.

3. **Claimant data:** Within the Community Committee area, there were 715 people claiming Job Seekers Allowance (JSA) in March 2018. This is a 9% (75 people) decrease compared to the same period last year. There were 2,640 people claiming Employment

Support Allowance (ESA), in August 2017, which is a 4% (100 people) decrease compared to the same period last year. The first reported data on UC shows that 350 people are currently claiming the out of work element of UC. The breakdown by ward is below:

	JSA Claimants (16-64)		IB / ESA Claimants (16-64)		Universal Credit (16-64)
	Mar 18	Mar 17	Aug 17	Aug 16	Mar 18
<b>Inner North East</b>	<b>715</b>	<b>790</b>	<b>2,640</b>	<b>2,740</b>	<b>350</b>
Chapel Allerton	425	485	1,365	1,260	180
Moortown	140	155	610	720	75
Roundhay	150	150	665	760	95

4. **Service take up:** The number of people accessing support from Employment and Skills has increased across the area. In 2017/18, for Inner North East 1,802 people accessed our services, a 3% (44 people) increase on the previous year's total of 1,758. 513 people (28%) have been supported into work, a similar number compared to the same period last year, and 853 people have improved their skills. This is an increase of 25% (173 people) compared to the same period last year. The table below gives a breakdown by ward.

People Accessing the Service 2017/18 (April 2017 – March 2018)	Accessing the Service		People Into Jobs		People with Improved Skills	
	2017/18	2016/17	2017/18	2016/17	2017/18	2016/17
Chapel Allerton	999	1024	320	342	403	381
Moortown	372	357	97	83	213	174
Roundhay	431	377	96	86	237	187
<b>Total</b>	<b>1,802</b>	<b>1,758</b>	<b>513</b>	<b>511</b>	<b>853</b>	<b>680</b>

5. **Jobshops:** The number of people from the Inner North East Community Committee area accessing Jobshops is 860 and 285 (33%) people have been supported into work.
6. **PWSP.** The Personal Work Support Package (PWSP), requiring those unemployed residents in receipt of Council Tax Benefit to attend Jobshops for additional jobsearch support, is working well. Since it commenced in April 2015 (mandatory since October 2015), 2,998 people have started on the programme with 839 (28%) securing employment. From the Community Committee area, 257 have started the programme with 70 (27%) people supported into work.
7. **European Structural and Investment Fund (ESIF) Programmes:** There have been a number of ESIF programmes focused on employment, social inclusion and skills that have started delivery in Leeds and details are provided in Appendix 2. The Council's Skills, Training and Employment Pathways (STEP) programme that started in May 2017 supports long term unemployed people experiencing health barriers back into work. 607 people have started the programme and 198 (33%) have moved into work. From the

Community Committee area, 77 people have started the programme with 17 (22%) people supported into work.

8. **BME Apprenticeships.** The Service has commissioned an Apprenticeship support service in schools / colleges and community setting across the city to boost participation by BME young people aged 16-24 years. The offer includes 1:1 support to register and apply for Apprenticeships and interview preparation. The provider, Prospect Services are working with Carr Manor Community School, Allerton Grange High School, PATH (Yorkshire) and the Reginald Centre. 30 young people have been supported since January 2018, 11 from the Community Committee area.
9. **Better Working Futures.** The new DWP Work and Health Programme replaced the national Work Programme in January this year. Delivered by Reed in Partnership it is mainly focusing on participants with health conditions or disabilities. Participants can access the programme for support for up to 15 months, with an additional 6 months of support once they move into work.
10. **Adult Learning** in the Area continues to thrive with over 76 courses being delivered or planned. There is a commitment to ensuring that the offer remains relevant, and responsive to the needs and interests of learners. The current offer includes:

- Brush up English, Maths and language skills
- Computing at a range of different levels from courses targeting older learners to specific programmes to support jobsearch
- Creative arts
- Employability programmes
- English for Speakers of other Languages (ESOL)
- Entry level provision linked to future developments in retail, business administration and customer services.
- Family Learning and Wider Family Learning programmes

The Leeds Adult Learning course finder which is a web based application was launched September 2017. That has improved the accessibility of information about adult learning courses by subject and / or geographical area, also enabling professionals to provide information, advice and guidance to their customers.



[www.leedsadultlearning.co.uk](http://www.leedsadultlearning.co.uk)

11. **Centre for Retail and Hospitality Excellence (CORHE):** This is an employer-led initiative that responds to business needs around recruitment, retention and progression. It brings together the Leeds BID, Leeds City Council, Land Securities, employers and a consortia of training providers. It will provide employers with a range of bespoke services to help attract, retain and develop staff. It will predominantly support Leeds City Centre as an attractive employment location and improve the operational effectiveness of participating businesses through skills development and training; improve staff retention rates; improve the skills and career opportunities for existing staff; support employers in recruitment initiatives where possible, particularly Apprenticeships; create clear career opportunities and progression routes.

12. **Additional Activities:** For the third time the annual Leeds Apprenticeship Recruitment Fair was held at the First Direct Arena and was scheduled to coincide with the start of National Apprenticeship Week (Monday 5 March). To contribute to the cost of the Apprenticeship Fair this was the first year that a small charge had been levied for exhibitors.

The number of exhibitors present on the night was 129, and c6,500 visitors attended the event, an increase of 8% on 2017. Once again this made it the biggest Apprenticeship event in the North of England.

## Conclusion

13. The Service has continued to support a number of residents from all wards across its provision. The employability support available to residents has increased significantly as the city benefits from a number of initiatives funded through the European Structural and Investment Fund, ESIF. In combination, these programmes will offer employability and skills support to unemployed residents with specific and tailored support for those furthest from the labour market with multiple and complex needs.

10 Unemployment rates within the two main benefit types generally mirror the city picture. There has been a reduction over time in JSA volumes and small fluctuations for those in receipt of health related work benefits. Even though UC started roll out in 2016 the cessation of new claimants to this benefit in January 18 has seen increases in the legacy benefits, mainly JSA and ESA. The full roll out of Universal Credit in October 18 will bring many challenges to new claimants. The new programmes detailed above and the new national Work and Health Programme (Better Working Futures) will seek to address these challenges. Along with the continued support from the Community Hubs providing support with digital competencies to make a claim, budgeting skills and employment services

## Recommendations

11. It is recommended that Members:
- note the content of this report
  - receive a further update in 2019

## Background information

12. Not applicable



# Appendix 1 - Benefits Summary

## Current Benefits

## New Benefits

### Legacy Benefits\*

- Jobseekers Allowance (JSA)
- Employment and Support Allowance (ESA)
- Income Support (IS)
- Child Tax Credit
- Working Tax Credit
- Housing Benefit

\*All other benefits not included in the above e.g. Child Benefit, Council Tax Support and disability benefits will continue to be claimed and paid separately.

### Disability Living Allowance (DLA) (Since 2013)

### \*\*Universal Credit (UC)

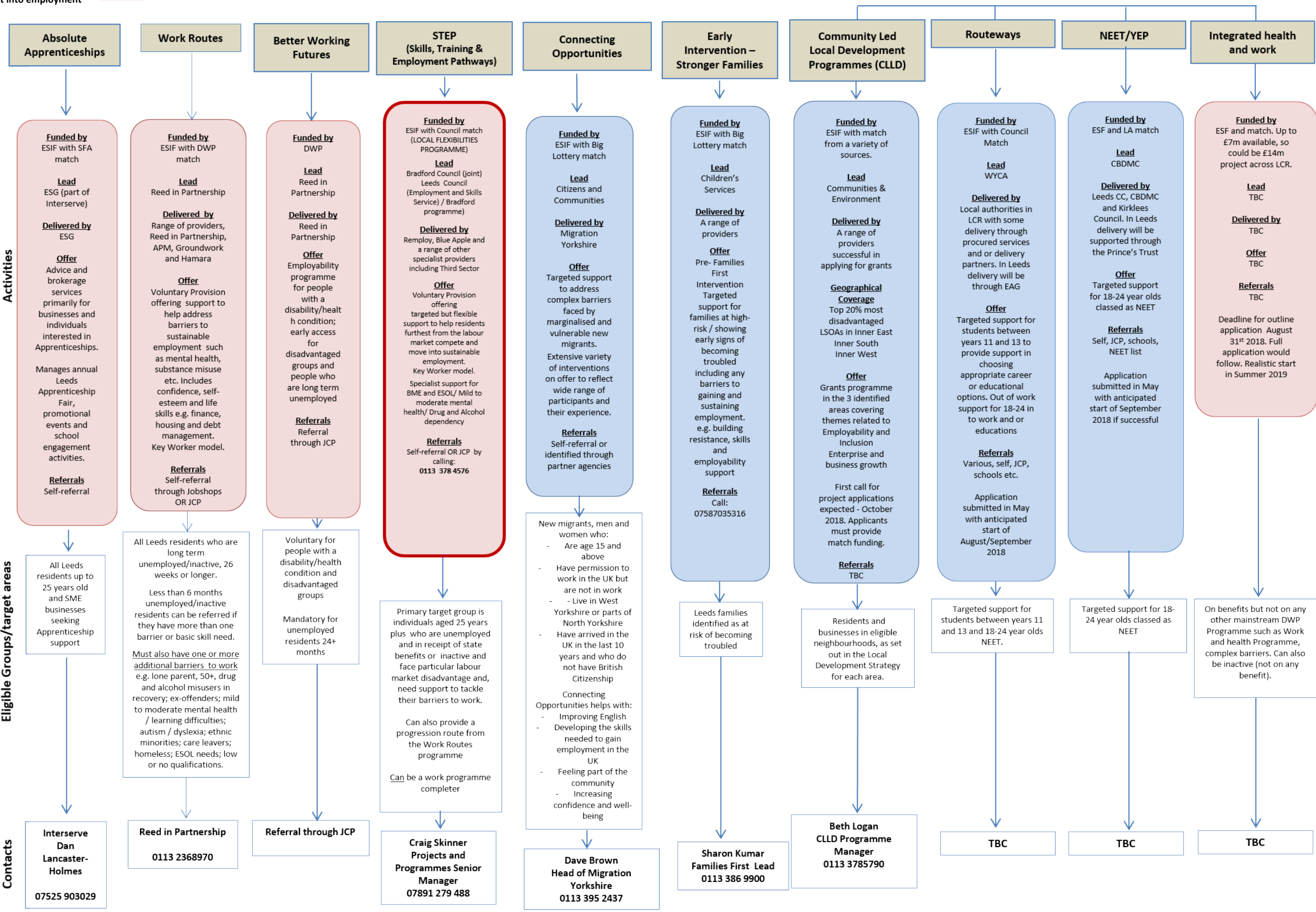
All new claimants will be on UC from October 2018

\*\* In the Governments Autumn Budget in November 2017 a number of changes were announced that have had an impact on Universal Credit (UC). The most significant impact for Leeds was the closing of the current UC claiming process and therefore, since 1/1/18 no further new claims for UC have been made in Leeds and instead people have reverted back to claiming the legacy benefits that UC will eventually replace. This will remain the position until Leeds moves onto the full UC digital claiming platform on 10th October 2018.

### Personal Independence Payments (PIP)

These are for those people in/out of work and relates exclusively to capability factors. PIP can be claimed alongside any other benefit including Universal Credit





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**Report of: Shona McFarlane, Deputy Director, Social Work and Social Care Services, Adults and Health**

**Report to: Inner North East Community Committee, Chapel Allerton, Moortown, Roundhay**

**Report author: James Turner, Project Leader, Service Transformation**

**Date: 3<sup>rd</sup> September 2018**                      **To note**

## **Inner North East Community Committee Briefing Strength-Based Social Care (SBSC) Update – September 2018**

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### **1. Purpose of report**

1.1. This report updates on the progress with Strengths Based Social Care across the city and draws attention to local features of this new approach to service delivery.

### **2. Strengths Based Social Care (SBSC) Model – An Overview**

2.1. The new strengths-based model establishes a way of delivering adult social work practice that is:

- Values driven
- Community focused in achieving outcomes
- Empowering of staff
- A partnership with local people
- Builds on the asset based approach already in place in Leeds

2.2. The new model moves away from the focus on eligibility and assessment towards a strengths-based and person-centred approach.

2.3. With SBSC, the starting point is always to look first at what someone can do rather than what they can't do; a move away from "what's wrong" to "what's strong".

- 2.4. After an initial conversation with a customer to understand their concerns and see what they have tried already we try to get them to the right place to help them.
- 2.5. That 'right place' may be a pre-booked conversation with one of the social work team at a local community venue, but it may be some peer support or a community group.
- 2.6. Social Workers have designed new tools to reduce bureaucracy and enable transparent conversations with customers that focus on the individual and the outcomes they desire.

### **3. Main issues**

#### **3.1. New ways of working**

- 3.1.1. During the initial call customers have more clarity around their options and The What's Out There Guide has been designed to enable call handlers to connect customers to beneficial services in their community.
- 3.1.2. A Rapid Response team is now in place to stabilise all crisis situations with a focus on make safe, short term work.
- 3.1.3. Customers can now also book a community appointment with a Social Worker in a Talking Point; the average wait is currently 10 days.
- 3.1.4. Each Neighbourhood Team has a community-based Talking Point where customers can meet Social Workers and see the range of options open to them in their local area.
- 3.1.5. At the Talking Point and in place of home visits and lengthy assessments Social Workers and customers can now have a series of conversations based on what the customer wants.
- 3.1.6. Social Workers have re-designed paperwork to record conversations so it is easier for customers to understand and less bureaucratic to complete.
- 3.1.7. This also empowers Social Workers to spend more time with customers and understanding their local community.
- 3.1.8. Teams now meet to 'peer review' their work before submitting support plans and this increases team knowledge and understanding and introduces creative solutions.
- 3.1.9. New ways of working are being embraced and the approach is being applied across different services within Adults & Health and with our Health partners across the city.

## 3.2. Local Progress & impact

3.2.1. Customers have told us that it is “nice to just have a conversation” and feedback is being gathered as part of the ongoing evaluation work.

3.2.2. Each NT offers on average 4 TP appointments per week with an average wait time of 10 days.

3.2.3. More people are having their needs met in a way that doesn't require traditional services but enables them to live life the way they choose.

### 3.2.3.1. **Meanwood Neighbourhood Care Management Team**

3.2.3.2. The new paperwork has provided staff with the opportunity to have creative rather than “checklist” conversations which are proportionate and led by the customer.

3.2.3.3. As a result of Talking Points the team is working with customers and carers at a much earlier stage providing them with solid advice about what is available in the community and what is possible to overcome their difficulties.

3.2.3.4. Peer Review within the team is improving practice, expanding team and individual knowledge and providing the benefit of different viewpoints.

3.2.3.5. There is a champion in the team who is linked with Extra-care and Mae-care and the Integrated Monthly meetings provide an opportunity for group discussion about individual cases and possible solutions.

### 3.2.3.6. **Chapeltown Neighbourhood Care Management Team**

3.2.3.7. The new paperwork has allowed for staff to focus on “what's important” for customers rather than having to go through a full assessment often having to ask questions that are not relevant to the customer

3.2.3.8. Customers are remaining with the same social worker from their “Adult Social Care” journey from their first conversation onwards, enhancing the relationship and ensuring continuity and consistency.

3.2.3.9. We encourage customers to meet in a neutral setting for the conversation. The Talking Point sessions allows the team to see up to five customers in one day.

3.2.3.10. There has been an increase knowledge and understanding of fostering of relationships with services in our local community which has facilitated an increase in signposting customers to meet outcomes personalised to them. We have held team meetings at organisations in the community so workers have a chance to visit these services and meet the staff.

3.2.3.11. Through peer review we look to explore all options and utilise the whole team's knowledge of suggestions as how to meet outcomes prior to implementing formal support plans.

3.2.3.12. There has been a change of language used by social workers. Much more focus of positive language, rephrasing questions, looking to empower customers highlight what they can do, rather than creating dependency

## **4. Conclusion & next steps**

4.1.1. Strengths-based Social Care places the customer at the heart of conversations which now involve our community partners.

4.1.2. A quality performance framework is in place to ensure consistency across the city and to monitor the impact from a customer, quality and financial perspective.

4.1.3. The approach is currently being evaluated with the assistance of nationally renowned academic John Bolton and initial findings are due later in the year.

4.1.4. As new ways of working embed the approach is being explored with providers and partners across the city.

## **5. Recommendations**

5.1. That Elected Members note the above update.

5.2. That Elected Members note the desire to return to the Community Committee Chairs Forum with a summary of this round of updates.

5.3. That Elected Members consider how we further build relationships between Adults and Health and local communities and benefit from Members' expert local knowledge.





**Report of:** Area Leader

**Report to:** Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay wards)

**Report author:** Neil Pentelow, Senior Localities Officer; Tel: 0113 535 1240

**Date:** 3 September 2018

**To Note**

## Finance Report

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### Purpose of this report

1. The purpose of this report is to provide Members of the Inner North East Community Committee with details of its Wellbeing budget.

### Main Issues

2. The report sets out the Wellbeing/YAF allocation budget arrangements for the INE Community Committee for 2018/19.
3. The report provides Members of the Inner North East Community Committee with an update on the current position of the 2018/19 revenue and capital budgets for the Inner North East Community Committee.
4. The report details funding decisions made by delegated decision which are included for Members of the committee to note.

### Background information

#### Revenue

5. Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a

formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.

6. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
7. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
8. The allocation of Youth Activity Fund budget has been calculated based on NHS population data of young people aged 8 – 17 living in the Inner North East Community Committee boundaries. The Youth Activity Fund allocation for the Inner North East Community Committee 2018/19 has been calculated and approved as **£44,360** which represents an increase of approximately 4.5% from last year's allocation.
9. As agreed at the March 2018 meeting of the Inner North East Community Committee, once the agreed funding had been allocated to specific budget headings the remaining budget was made available for large grants across the Inner North East area.
10. Wellbeing fund applications and Youth Activity Fund applications are considered at Wellbeing Advisory Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee Area; Chapel Allerton, Moortown and Roundhay.
11. Following the approval of the budget at Full Council on 21<sup>st</sup> February 2018, the Inner North East Community Committee Wellbeing allocation for 2018/19 has been calculated and approved as **£99,110**. This represents a reduction of approximately 3.5% from last year's allocation due to the deprivation element being recalculated using IMD data.
12. A full end of year financial reconciliation was undertaken in April to determine the exact carry forward figures for the YAF, Area-wide Wellbeing and Ward Pots which are detailed below:

INE YAF c/f	£137.15
INE Area wide c/f	£633.78
Chapel Allerton c/f	£1,987.98
Moortown c/f	£13,289.84
Roundhay c/f	£1,801.01

## **Area-wide Wellbeing budget**

13. At the meeting in March 2018 it was agreed by the Committee that the following project costs would be top-sliced from the Community Committee's Wellbeing budget. These are as follows:

**Project:** Festive lights

**Organisation:** Communities Team (East North East)

**Amount:** £16,250

## **Ward Budgets**

14. As agreed at the meeting of the INE Community Committee on 5<sup>th</sup> March 2018, in 2018/19 each ward (Chapel Allerton, Moortown and Roundhay) has been delegated a budget of £10,000 from the Wellbeing budget. This budget is for projects taking place at a ward level. Applications are subject to an approval process through ward member meetings and may also include cross ward projects. Decisions are taken as a delegated decision and reported to the Community Committee for information.

15. As agreed at the meeting of the INE Community Committee on 5<sup>th</sup> March 2018, within the ward budget allocations, £600 per ward has been made available for the provision of community skips. Any unallocated funding will be returned to the relevant ward pot at the end of the financial year.

16. Balances and expenditure are discussed at each relevant Ward Councillors meeting.

## **Community Engagement**

17. As agreed at the meeting of the INE Community Committee on 5<sup>th</sup> March 2018, a budget of £1,000 has been set aside in 2018/19 to spend on community engagement activities across the Community Committee area.

18. The funds are to be spent on items such as room hire, refreshments, stationary and any other costs associated with community meetings and events.

## **Capital Receipts Programme**

19. The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Community Committees on the basis of need.

20. The Ward Based Initiative balances for each ward are provided directly to Councillors from the Capital Finance team and have not been detailed in this report.
21. The current Inner North East CRIS balance as provided by the Capital Finance team and taking into account recent approved projects is **£36,580**. The committee will be fully consulted on any CRIS funding recommendations from the Wellbeing Advisory Group and decisions will be reported in the Finance report.

### **Community Infrastructure Levy (CIL) Neighbourhood Fund**

22. The Community Infrastructure Levy (called 'the levy' or 'CIL') allows local planning authorities to raise funds from developers who are creating new buildings in their area. The funds raised will go towards infrastructure that is needed to support the growth of the city, such as schools and transport improvements.
23. The CIL is applied as a charge on each square metre of certain types of new buildings. It replaces the previous method of seeking pooled contributions from developers, called Section 106 planning obligations. In Leeds these pooled S106 contributions were collected for greenspace, public transport improvements, education, and public realm. S106s will however continue to be used for site specific requirements such as greenspace within the site, or access or nearby junction improvements.
24. The CIL arrangements require a 15% (areas without an adopted Neighbourhood Plan) or 25% (areas with an adopted Neighbourhood Plan) of the CIL income generated locally to be passed to local communities for spending as a neighbourhood fund. The neighbourhood fund must support the development of the local area or any part of that area, by funding (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or (b) anything else that is concerned with addressing the demands that development places on an area.
25. The Neighbourhood Fund is collected as a Community Committee area pot, but information is provided on the locality of the developments that have generated the CIL. The decision on what mechanism is used to allocate the funding has been delegated to individual Community Committees. At their meeting on 5<sup>th</sup> March 2018, Members of the INE Community Committee agreed the following option for considering schemes for CRIS funding:
- **Option 3 - Retain CIL Neighbourhood Fund as an Area Pot**  
CIL pot is retained as an INE area fund and allocation to projects/schemes discussed through a finance sub group. Recommendations would be made by the sub group and put to the full Committee for consultation.
26. The current available balance for the INE CIL Neighbourhood Fund stands at **£92,028**.

### **Delegated Decisions**

27. The following projects have been approved since the Inner North East Community Committee meeting on 2<sup>nd</sup> July 2018. These approvals were made under the delegated authority of the Director Communities and Environment, due to the need for a decision to

be made before the next scheduled Committee round. Members of the committee have been consulted and were supportive of the following applications:

<b>Wellbeing Fund – INE Area-wide</b>		
<b>Organisation</b>	<b>Project</b>	<b>Total approved</b>
HB Mama Dread's Masqueraders	Windrush Masquerade 2018	£500
LCC Community Hubs	Community Exercise Classes – The Reginald Centre	£3,120
LCC Community Hubs	Community Exercise Classes – Moor Allerton Hub	£3,120
MAECare	Mind & Body Project	£1,500
Saheli Women's Group	Health Champions	£1,500
More Than a Coffee Morning	Community Health Champions	£2,670
Al-Khidmat	Community Exercise Facilities	£1,800
GIPSIL	First Base @ Archway	£4,000
LCC Parks & Countryside	North West Country Park & Green Gateways Trail	£1,152.60
LCC Community Hubs	Outdoor Summer Cinema	£2,055
LGBT Sports Fringe Festival	LGBT Sports Fringe Festival	£1,000
RadhaRaman Society	8 <sup>th</sup> RadhaRaman Folk Festival	£700
<b>Wellbeing Fund - Chapel Allerton Ward</b>		
<b>Organisation</b>	<b>Project</b>	<b>Total approved</b>
LCC Communities Team	Ward Planters	£900
LCC Communities Team	Chapeltown SID Machine	£3,110
<b>Wellbeing Fund – Roundhay Ward</b>		
<b>Organisation</b>	<b>Project</b>	<b>Total approved</b>

LCC Communities Team	Ward Planters	£200
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### Declined Applications

28. For transparency, also noted are those applications that were unsuccessful:

INE Youth Activity Fund - Declined		
Organisation	Project	Total requested
DJ School UK	Summer Workshops	£2,720
INE Wellbeing Fund - Declined		
Organisation	Project	Total requested
LCC Breeze Team	Moortown Monday Night Project	£10,050
PATH Yorkshire	Empowering BAME Women	£9,929.25

### New Revenue Projects for consideration from 2018/19 budget

29. New applications will be put before the Finance Sub Group for consideration at their next meeting and recommendations made to the full committee.

### Corporate considerations

30. Wellbeing funding is used to support the Inner North East Community Committee's priorities. The annual priorities support the Council's Vision for Leeds 2011-2030 and Best Council Plan 2015-20.

31. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.

32. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

33. At the meeting of the Inner North East Community Committee on 26<sup>th</sup> June 2017, the Community Committee reviewed and approved the following 'minimum conditions' in order to reassure Members of the committee that all delegated decisions would be taken

within an appropriate governance framework, with appropriate consultation and only when such conditions have been satisfied:

- a. Consultation must be undertaken with all committee/relevant ward councillors prior to a delegated decision being taken;
  - b. A delegated decision must have support from a majority of the Community Committee councillors represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
  - c. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.
34. The Community Committee, supported by the Communities Team (East North East), has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
35. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
36. There is no exempt or confidential information in this report.

## **Conclusion**

37. The Wellbeing fund provides financial support for projects in the Inner North East area which support the annual priorities of the Community Committee.
38. The report has set out the current budget position and applications recently approved through delegated decisions in consultation with ward councillors.
39. The report also details the Inner North East budget arrangements for 2018/19.

## **Recommendations**

Members of the Inner North East Community Committee are asked to:

40. Note the current balances for 2018/19 and the spend to date against these budgets as set out in this report and Appendix 1
41. Note the delegated decisions made since the last meeting of the Inner North East Community Committee (2<sup>nd</sup> July 2018) as outlined in the table at paragraph 27

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**Report of:** Area Leader

**Report to:** Inner North East Community Committee – Chapel Allerton, Moortown, Roundhay wards

**Report author:** Neil Pentelow; Senior Localities Officer; Tel: 0113 535 1240

**Date:** 3 September 2018

**to note**

## **Community Committee Update Report**

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### **Purpose of report**

1. This report provides an update on the work programme of Inner North East Community Committee, its recent successes and current challenges.

### **Main issues**

2. Since the last Community Committee, work has progressed in a number of areas, including through the Committee's sub groups and local partnerships.

### **Sub Groups**

#### INE Environmental Sub Group

3. Following the appointments agreed at the last Community Committee meeting on 2<sup>nd</sup> July, dates for the INE Environmental Sub Group to meet have been set with the first quarterly meeting scheduled for 7<sup>th</sup> September 2018.
4. The meetings will be chaired by the INE Environmental Champion, Cllr Sharon Hamilton (Moortown), who will be joined by Cllr Mohammed Rafique (Chapel Allerton), Cllr Jacob Goddard (Roundhay), and representatives from Parks & Countryside, Waste Management, and Cleaner Neighbourhoods Team. Feedback will be provided to the INE Community Committee as part of the Community Committee Update report.

INE Finance Sub Group

- 5. The INE Finance Sub Group comprises one Member from each ward. Since the last committee meeting the group met on 25<sup>th</sup> July to consider applications for funding and make recommendations to the INE Community Committee. Details of all funding decisions have been reported through the INE Finance Report.
- 6. During the six week summer school break, the members of the sub group have been joined by the INECC Children & Young People’s Champion, Cllr Mohammed Shahzad and other Committee colleagues to visit youth activity projects that have been supported with funding from the INE Youth Activity Fund (YAF). Joining the Peer Inspection Team, the visits allowed councillors to see first-hand how the funding is being put to use providing a wide range of activities for local young people during the school holidays. Councillors even had the opportunity to join in some of the activities with the young people.





## Neighbourhood Improvement

- The Chapeltown Great Get Together took place at The Reginald Centre on Saturday 23<sup>rd</sup> June 2018. Funded by the Chapel Allerton Ward Councillors, the event promotes community cohesion, pride and togetherness. As with the inaugural event in 2017, the sun was shining on the day and there was another great community turnout. Attendees enjoyed music, performances, food, bouncy castle, face-painting and much more.



- On 18<sup>th</sup> July at Stainbeck Church Hall a community information event was organised by the Chapel Allerton Ward Councillors where local residents were invited to come and

view proposals for a residential development on land off Beckhill Approach. Representatives from Taylor Wimpey brought displays and spoke to residents about their proposals for the former school site. The scheme is at a very early stage with a planning submission still to be made, but the developer is keen to build a relationship with the community with the help of local councillors. Team Beckhills have now invited representatives from Taylor Wimpey to their upcoming meetings so that they can continue to engage as the scheme progresses.

9. A community clean-up day took place on Saturday 4<sup>th</sup> August in the Mexboroughs & Saviles area of Chapeltown. Residents from the local Neighbourhood Watch Group supported the Communities Team and Cleaner Neighbourhoods Team to give the area a spring clean and remove bulky items/fly-tipping. Residents helped to litter-pick the area and refreshments were provided by Chapeltown Neighbourhood Watch. Further larger multi-agency Action Days are being planned for the autumn.

## **Health & Wellbeing**

10. An update on health and wellbeing work in the Inner North East area has been provided in Appendix 1 of this report. The update includes information on the delivery of community health development activity by the Orion Consortium, CAREVIEW social isolation support tool, Malnutrition Helpline, and the Winter Wellbeing Community Grants Scheme.

## **Community Events**

11. Due to the shorter time period since the last Community Committee meeting there is less to report in terms of community events. However, in addition to the Great Get Together at The Reginald Centre (detailed at paragraph 7), the following events have taken place recently in the Inner North East area.
12. Leeds Black Music Festival & Leeds West Indian Carnival  
At the time of writing this report, the Leeds Black Music Festival (26<sup>th</sup> August 2018) and Leeds West Indian Carnival (27<sup>th</sup> August 2018) had yet to take place. Communities Team officers and local councillors have been involved with planning meetings and community engagement in the lead up to the biggest weekend of the year for the Chapeltown community and one that attracts people from all over Leeds and the UK. Further feedback on this year's events will be provided as part of the Committee Update Report to the December meeting.
13. Chapel Allerton Arts Festival  
The 21<sup>st</sup> Chapel Allerton Arts Festival (27<sup>th</sup> August to 2<sup>nd</sup> September 2018) was also still to take place at the time of submitting this report. As usual there is a week of events in and around Chapel Allerton culminating in a weekend of live music, food and fun for all

the family. Further information on this year's event will also be reported to the Community Committee at their meeting in December.

### **Communications & Social Media**

14. The Communities Team officers have continued to use social media to promote the activities of the Inner North East Community Committee as well as advertising community events and local opportunities. The INE Facebook page recently reached 681 'likes' up 26 from the 657 reported at the last Community Committee in July 2018. Social media continues to be an important communications tool between the council and local residents, and work is ongoing as to how this resource can be further utilised.

### **Conclusion**

15. The report outlines a wide range activities being undertaken or supported by the Community Committee.

### **Recommendations**

16. That members of the committee note the contents of the report and make comment where appropriate.

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## **Inner North East Committee Update report – Health and Wellbeing Aug 2018**

### **Better Together: Orion consortium**

The Orion consortium continue to deliver community health development activity across the 10% most deprived parts of the East North East of Leeds. In April to June, they have reached 1388 individuals mostly living in LS8 5, LS9 6 and LS9 7 through events such as the Lincoln Green 'Great Get Together', Gipton Fire Engine day and various health outreach. Through the group activity, 365 new people joined the service for support including conversation clubs, walking groups, craft sessions, Parents groups, and coffee mornings.

For more information please contact; [Elizabeth.Boniface@leeds.gov.uk](mailto:Elizabeth.Boniface@leeds.gov.uk)

### **CAREVIEW-Social Isolation Support Tool**

Careview is a smart phone app which helps our community outreach teams locate socially isolated citizens. CAREVIEW is approaching the end of its academically evaluated 12 month council trial and a full evaluation report will be available at the end of the year. This platform has a newly developed support tool that non-health professionals and residents can access should they require information on how to signpost an isolated resident to a support service. It can be accessed without signing up by visiting <https://leeds.care.vu/> and then Click on the menu ☰ and select "Isolation Tool".

For more information on any of these topics please contact [Jonathan.Hindley@leeds.gov.uk](mailto:Jonathan.Hindley@leeds.gov.uk)

### **Malnutrition Helpline**

Leeds Community Healthcare NHS Trust and Leeds City Council are pleased to announce a new initiative aimed at preventing and treating malnutrition in older people.

The malnutrition helpline puts the public and health and social care professionals in touch with a team of dietitians who can provide advice on a range of issues relating to difficulties with eating and drinking.

People can access support by calling 0113 843 0905 Monday – Friday 9am – 4pm or e-mail the team [lch.malnutrition@nhs.net](mailto:lch.malnutrition@nhs.net)

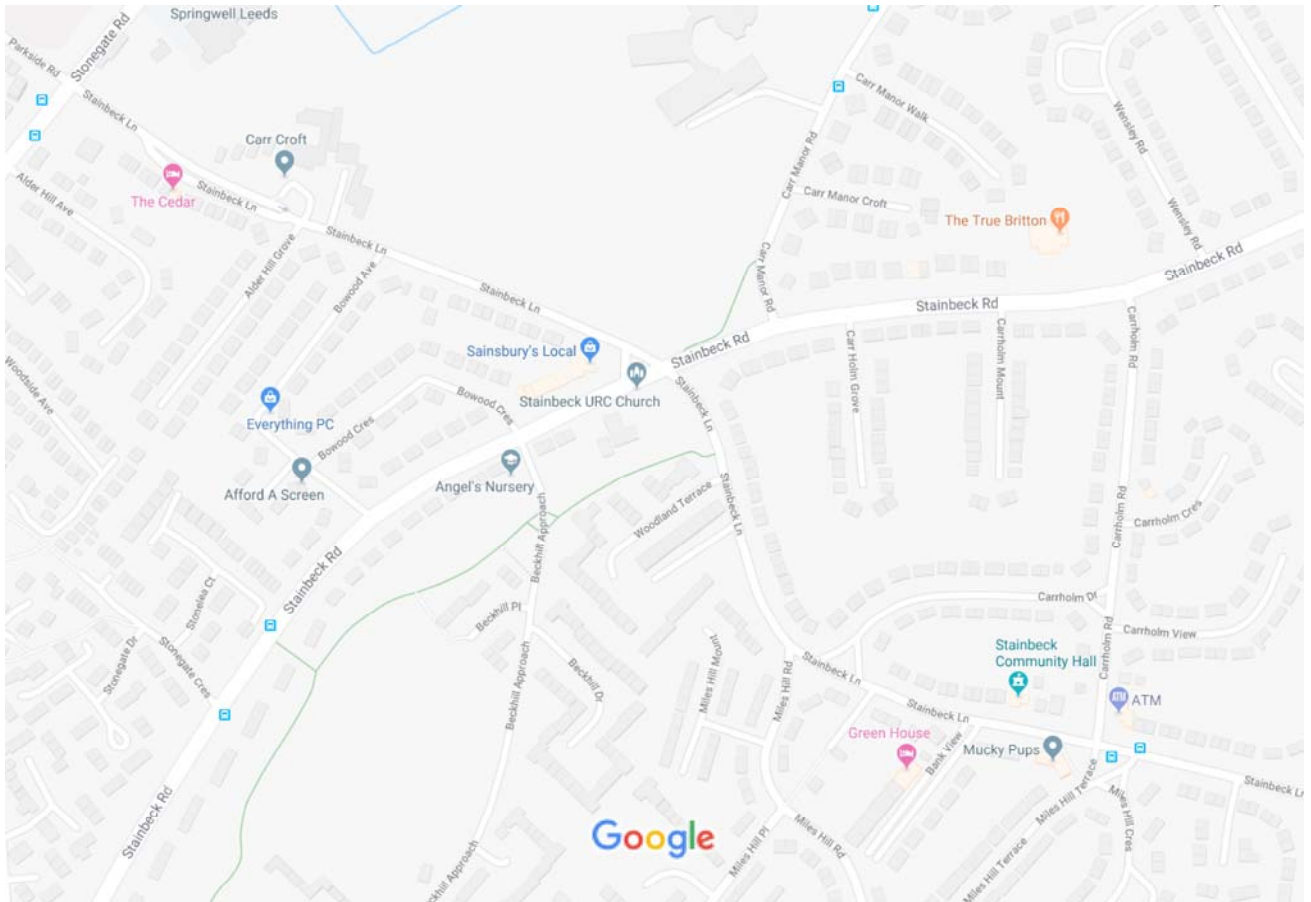
### **Winter Wellbeing Community Grants Scheme**

Leeds Community Foundation (LCF) is running the Winter Wellbeing Community Grants Scheme, with support from Leeds City Council Public Health. The fund will support a range of community-based projects that help vulnerable people in Leeds who are most affected by cold weather. This includes households with young children and pregnant women as well as people with a range of physical/mental health problems, on low income, with disabilities, aged over 65 or otherwise vulnerable. LCF are looking for innovative ideas that support vulnerable people and provide real tangible help.

For more information please contact Leeds Community Foundation Grants Team on 0113 242 2426 or [grants@leedsfc.org.uk](mailto:grants@leedsfc.org.uk)

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### Stainbeck Church Hall, Stainbeck Road, Leeds LS7 2PP



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